



**IMPORTANT DIARY DATES - SPRING TERM 2017**

<b>DECEMBER 2016</b>	
<b>Sunday 11<sup>th</sup></b>	<b>END OF AUTUMN TERM</b>
	<i>(Limited 1:1 tuition available by arrangement throughout the holiday period)</i>
<b>JANUARY 2017</b>	
<b>Thursday 5<sup>th</sup></b>	<b>START OF SPRING TERM</b>
<b>FEBRUARY</b>	
<b>Monday 20<sup>th</sup> to Sunday 26<sup>th</sup> (inclusive)</b>	<b>HALF-TERM – NO LESSONS</b> Intensive Stroke Technique / Learn to Swim Courses and 1:1 lessons to be confirmed
<b>MARCH</b>	
<b>Friday 31<sup>st</sup></b>	<b>No lessons from 3.30pm due to the GSC Masters Meet</b>
<b>APRIL</b>	
<b>Saturday 1<sup>st</sup></b>	<b>No lessons all day due to the GSC Masters Meet</b>
<b>Sunday 2<sup>nd</sup></b>	<b>No lessons all day due to the GSC Masters Meet</b>
<b>Monday 3<sup>rd</sup></b>	<b>Novice Spring Gala 8 years and under please sign up if you are eligible to take part. NO LESSONS BETWEEN 3.30pm-6pm.</b>
<b>Wednesday 5<sup>th</sup></b>	<b>Novice Spring Gala 9 years and over please sign up if you are eligible to take part. NO LESSONS BETWEEN 3.30pm-6pm.</b>
<b>Sunday 9<sup>th</sup></b>	<b>END OF SPRING TERM</b>
<b>Tuesday 25<sup>th</sup></b>	<b>START OF SUMMER TERM</b>

**REGISTRATION PROCEDURE**

**Swimmers must be registered for the SPRING TERM by Saturday 3rd December. Places cannot be held after this date.**

Registration in advance is necessary to allow sufficient time to prepare classes for the commencement of the new term. It is important that pupils are placed in their correct classes at the start of term.

To avoid disappointment **you are strongly advised to register 'on time'**. We regret that we cannot accept postdated cheques without prior arrangement. Once a course is booked, refunds will only be permitted under exceptional circumstances when a £5 administration charge will be made.

### **Please ensure that your child:**

- Attends sessions regularly to ensure that the full benefit of the tuition is received.
- Is supervised, as necessary, in the changing room before and after the lesson. Uses the changing room appropriately, ensuring that lockers are used and clothing removed from cubicles immediately.
- Visits the toilet prior to the lesson.
- Wears a one-piece bathing suit as opposed to bikinis and surf shorts as these hamper movement in the water. **(Swim School kit is available and we would like all members to be proud to wear it)**
- Wears a Swim School swimming cap for hygiene purposes and to avoid excessive head movements caused by hair over the face.

### **POOLSIDE PROCEDURE PRESCHOOL CHILDREN**

#### **ACCESS**

Children are to wait in the changing room at the side entrance to the pool to be collected by their teacher in colour groups. Swim School teachers are responsible for pre-school children from the point of collection, for the duration of their lesson and until they are returned to a parent/carer at the main entrance to the pool at the end of the lesson.

#### **TOILET**

Should your preschool child need to go to the toilet during their lesson, the supervising teacher will make every effort to alert a parent or carer, assuming that they are watching the lesson from either the café or the viewing gallery, and will wait with the child at the shower entrance. If the parent cannot be located quickly, the teacher will take the child to the toilet (with access for those with disabilities) in the village change area and wait for the parent there.

#### **EVACUATION**

If the pool or fire alarms are activated, Swim School staff will supervise all children on poolside throughout any evacuation to the assembly point where the parent/carer will be reunited with the child (The assembly point is the pitch adjacent to the far side of the pool).

### **POOLSIDE PROCEDURE - SCHOOL AGE CHILDREN**

#### **ACCESS**

Children should arrive on poolside no more than 5 minutes prior to the start of their lesson and sit at their allocated area until the teacher takes the register for that class. It is the parent/carer's responsibility to ensure the child reports for their lesson and remains poolside until the register is taken. Swim School teachers are responsible for children of school age for the duration of the lesson and until they leave the poolside.

#### **TOILET**

Should a child attending afterschool lessons require the toilet; they must use the poolside toilet. In the event that a child needs assistance, a tannoy announcement will call a parent to poolside.

**EVACUATION** If the pool or fire alarms are activated, Swim School staff will supervise **all children** on poolside throughout any evacuation to the assembly point where the parent/carer will be reunited with the child (The assembly point is the pitch adjacent to the far side of the pool).