

BEAU SEJOUR SWIM SCHOOL – THROUGH CARE DOCUMENT IMPORTANT INFORMATION FOR PARENTS OF CHILDREN

POOLSIDE PROCEDURE PRESCHOOL CHILDREN

ACCESS

Children are to wait in the changing room at the side entrance to the pool to be collected by their teacher in colour groups. Swim School teachers are responsible for pre-school children from the point of collection, for the duration of their lesson and until they are returned to a parent/carer at the main entrance to the pool at the end of the lesson.

TOILET

Should your preschool child need to go to the toilet during their lesson, the supervising teacher will make every effort to alert a parent or carer, who will be watching the lesson from either the café or the viewing gallery, and will wait with the child at the shower entrance. If the parent cannot be located quickly, the teacher will take the child to the toilet (with access for those with disabilities) in the village change area and wait for the parent there.

POOLSIDE PROCEDURE - SCHOOL AGE CHILDREN

ACCESS

Children should arrive on poolside no more than 5 minutes prior to the start of their lesson and sit at their allocated area until the teacher takes the register for that class. It is the parent/carer's responsibility to ensure the child reports for their lesson and remains poolside until the register is taken.

EGRESS

Swim School teachers are responsible for children of school age for the duration of the lesson and until they leave the poolside. **Parents must assume responsibility once children have been dismissed from the pool area.**

POOLSIDE PROCEDURE - SCHOOL AGE CHILDREN TUESDAY OR THURSDAY ONLY (Public Session)

ACCESS

Children should arrive on poolside no more than 5 minutes prior to the start of their lesson and **sit at the allocated area on the benches by side entrance to the pool until the teacher takes the register for that class. It is the parent/carer's responsibility to ensure the child reports for their lesson and remains poolside until the register is taken.**

EGRESS

Swim School teachers are responsible for children of school age for the duration of the lesson and until they leave the poolside. **Parents must assume responsibility once children have been dismissed from the pool area.**

ADDITIONAL PROCEDURES – ALL CHILDREN ATTENDING LESSONS

TOILET

Should a child of school age require the toilet during the lesson; they must use the poolside toilet. In the event that a child needs assistance, a tannoy announcement will call a parent to poolside.

EVACUATION If the pool or fire alarms are activated, Swim School staff will supervise **all children** on poolside throughout any evacuation to the assembly point where the parent/carer will be reunited with the child (The assembly point is the pitch adjacent to the far side of the pool).